

## Producing Partner

*Part-Time, Contractor, Exempt*



Stomping Ground Comedy Producing Partners should be passionate about creating original programming and producing comedy while creating a positive environment geared towards collaboration and excellence. Producing Partners are responsible for producing shows at Stomping Ground Comedy.

### ***Flexible schedule:***

Up to 10 hrs per week based on availability.

***Stomping Ground Mission:*** Stomping Ground educates, entertains, and empowers the community -- connecting people through comedy. And we won't stop till everybody's laughing.

***Producing Partner Mission:*** This position directly supports the greater mission of this organization by creating and producing entertaining and engaging comedy shows that appeal to a wide range of audience members

### **Qualifications:**

- Prior experience booking, producing, and/or directing live comedy (improv, sketch, variety, scripted, stand-up, experimental, panel, staged readings, game show, etc) preferred
- Prior experience in a leadership position preferred
- Effective written and oral communication skills
- Proven ability to lead and collaborate while creating and maintaining a positive environment
- Exemplary organization skills
- Professional and friendly demeanor
- Proficiency in Google Drive, Docs, & Sheets

### **Responsibilities:**

- Participate in Quarterly Production Meetings (either remotely or in person) to collaborate and brainstorm with Artistic Team
- Serve as Producer for two or more productions each quarter (multi-show runs or one-time events)
- Attend and audit annual Open Call auditions at Stomping Ground.
- Schedule, plan, and be present for auditions for which you serve as producer and adhere to Stomping Ground processes to create a fair and equitable audition process.
- Manage personnel for all of the shows for which you serve as Producing Partner including communication, feedback, and expectations in accordance with the Stomping Ground Performer, Student, and Employee Handbooks.
- Schedule, plan, and oversee all rehearsals and tech rehearsals in coordination with the Stomping Ground shared calendar and/or Building Manager.
- Oversee creation of production elements including props, sound, set pieces, costumes, etc with support from Stomping Ground resources
- Be present for all shows for which you serve as Producer to serve as the Show Runner
- Promote shows via word of mouth and social media.

### **Compensation:**

\$25 per show + additional compensation as outlined below

**\*Stand Up Show:** 15% of all ticket sales over \$200 after fees and stipend

**\*Sketch Comedy, Improv, Variety Show \*Single Show Engagement\*:** 15% of all ticket sales over \$200 after fees and stipend

**\*Sketch Comedy, Improv, Variety Show \*Multi-Show Engagement or Monthly Show\*:** All ticket sales above \$200 divided amongst performers and producer evenly after fees and stipend.

Apply at [stompinggroundcomedy.org/join-our-team](http://stompinggroundcomedy.org/join-our-team).

Stomping Ground Comedy Theater and Training Center 1350 Manufacturing St #109, Dallas, TX 75207